

Terra Dotta LLC Accessibility Conformance Report

International Edition

(Based on VPAT® Version 2.4)

Name of Product/Version: Terra Dotta Software Version 22.1

Report Date: 06/14/2022

Product Description: Terra Dotta Software is an enterprise solution for Global Engagement. Our solutions manages all aspects of international activity including outgoing students, incoming students, travel/risk management and agreements for Higher Education Institutions.

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Notes:

Evaluation Methods Used: Terra Dotta evaluates our software through the use of the WAVE automated tool for evaluating our compliance to accessibility and manual evaluation to assess keyboard navigation.

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
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Web Content Accessibility Guidelines 2.0	Level A (Yes / No) Level AA (Yes / No)
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Standard/Guideline	Included In Report
	Level AAA (Yes / No)
Web Content Accessibility Guidelines 2.1	Level A (Yes / No) Level AA (Yes / No) Level AAA (Yes / No)
Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018	(Yes / No)
EN 301 549 Accessibility requirements suitable for public procurement of ICT products and services in Europe , - V3.1.1 (2019-11)	(Yes / No)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.x Report

Tables 1 and 2 also document conformance with:

- EN 301 549: Chapter 9 - Web, Sections 10.1-10.4 of Chapter 10 - Non-Web documents, and Sections 11.1-11.4 and 11.8.2 of Chapter 11 - Non-Web Software (open and closed functionality), and Sections 12.1.2 and 12.2.4 of Chapter 12 –Documentation • Revised Section 508: Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 – 602.3 ElectronicSupport Documentation.

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance Level	Remarks and Explanations
<p>1.1.1 Non-text Content (Level A)</p> <p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.1.1 (Web) • 10.1.1.1 (Non-web document) • 11.1.1.1.1 (Open Functionality Software) • 11.1.1.1.2 (Closed Functionality Software) • 11.8.2 (Authoring Tool) • 12.1.2 (ProductDocs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Terra Dotta supports this criteria through the use of standard web techniques such as:</p> <ol style="list-style-type: none"> 1. Alt-Text for images 2. Captions for tables 3. aria-label usage for screen readers
<p>1.2.1 Audio-only and Video-only (Prerecorded) (Level A)</p>	Not Applicable	We do not have any audio-only or video-only content as part of our core application.

<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.2.1 (Web) • 10.1.2.1 (Non-web document) • 11.1.2.1.1 (Open Functionality Software) • 11.1.2.1.2.1 and 11.1.2.1.2.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (ProductDocs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>1.2.2 Captions (Prerecorded) (Level A)</p>	<p>Not Applicable</p>	<p>This is not applicable to our software.</p>

<p>Criteria</p>	<p>Conformance Level</p>	<p>Remarks and Explanations</p>
<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.2.2 (Web) • 10.1.2.2 (Non-web document) • 11.1.2.2 (Open Functionality Software) • 11.1.2.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		

<p>1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.2.3 (Web) • 10.1.2.3 (Non-web document) • 11.1.2.3.1 (Open Functionality Software) • 11.1.2.3.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	This is not applicable to our software.
<p>1.3.1 Info and Relationships (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.3.1 (Web) • 10.1.3.1 (Non-web document) • 11.1.3.1.1 (Open Functionality Software) 	Supports	The Terra Dotta software supports info and relationships following standard web techniques such as:

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 11.1.3.1.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<ol style="list-style-type: none"> 1. For complex tables, use of aria-label and aria-labelledby to ensure screen readers can properly interpret any relationships between label and cell value 2. Use of the bootstrap sr-only class to enable screen reader only labels to be read out providing context for a non-visual user.
<p>1.3.2 Meaningful Sequence (Level A)</p>	Supports	Terra Dotta supports this through standard

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.3.2 (Web) • 10.1.3.2 (Non-web document) • 11.1.3.2.1 (Open Functionality Software) • 11.1.3.2.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<p>web techniques such as:</p> <ol style="list-style-type: none"> 1. Ensuring keyboard tab navigation is in logical order 2. Use of Div tags to separate content and ensure order within those Div tags such as menu items are a list item, etc.
<p>1.3.3 Sensory Characteristics (Level A)</p>	<p>Supports</p>	<p>Terra Dotta supports this through standard web techniques such as:</p> <ol style="list-style-type: none"> 1. For any visual/image cue for submission, or navigation on screen. There is either a label associated with the image or an alt-text on the image to explain its purpose available for a screen reader. 2. We never rely on color or shape alone from an image/button/icon to convey meaning.
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.3.3 (Web) • 10.1.3.3 (Non-web document) • 11.1.3.3 (Open Functionality Software) • 11.1.3.3 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p>		

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>1.4.1 Use of Color (Level A)</p>	<p>Supports</p>	<p>Terra Dotta supports this standard by never</p>

<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.4.1 (Web) • 10.1.4.1 (Non-web document) • 11.1.4.1 (Open Functionality Software) • 11.1.4.1 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<p>solely relying on color for conveying of meaning. Any time we use color to convey a meaning to a visual user, we will have either text (for example success/failure) color coded so the meaning can be read or we will use an alt-text for an image/ icon which conveys the meaning.</p>
<p>1.4.2 Audio Control (Level A)</p>	<p>Supports</p>	<p>This is not applicable to our software.</p>
<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.4.2 (Web) • 10.1.4.2 (Non-web document) • 11.1.4.2 (Open Functionality Software) • 11.1.4.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>2.1.1 Keyboard (Level A)</p>	<p>Supports</p>	
<p>Also applies to:</p>		

Criteria	Conformance Level	Remarks and Explanations
<p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.1.1 (Web) • 10.2.1.1 (Non-web document) • 11.2.1.1.1 (Open Functionality Software) • 11.2.1.1.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<p>Terra Dotta ensures our web application is keyboard accessible by testing keyboard only navigation. We ensure the appropriate tab order and when a drag/drop component is used, there is an alternative method.</p>
<p>2.1.2 No Keyboard Trap (Level A)</p>	<p>Supports</p>	<p>Terra Dotta has tested to confirm that there is not a “no keyboard trap” by testing keyboard navigation. We also ensure that all pages have a Skip to Content link at header for navigation to bypass the menus of a page.</p>
<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.1.2 (Web) • 10.2.1.2 (Non-web document) • 11.2.1.2 (Open Functionality Software) • 11.2.1.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>2.1.4 Character Key Shortcuts (Level A 2.1 only)</p>	<p>Not Applicable</p>	<p>This is not applicable in our software.</p>

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.1.4 (Web) • 10.2.1.4 (Non-web document) • 11.2.1.4.1 (Open Functionality Software) • 11.2.1.4.2 (Closed Software) 		
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Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p>2.2.1 Timing Adjustable (Level A)</p>	<p>Supports</p>	<p>The only time limit that is enforced in the Terra Dotta software is the session timeout which would log a user out.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.2.1 (Web) • 10.2.2.1 (Non-web document) • 11.2.2.1 (Open Functionality Software) • 11.2.2.1 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>2.2.2 Pause, Stop, Hide (Level A)</p>	<p>Not Applicable</p>	<p>This is not applicable to our software.</p>

<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.2.2 (Web) • 10.2.2.2 (Non-web document) • 11.2.2.2 (Open Functionality Software) • 11.2.2.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
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Criteria	Conformance Level	Remarks and Explanations
<p>2.3.1 Three Flashes or Below Threshold (Level A)</p>	Supports	Terra Dotta does not have any blinking or flashing content.
<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.3.1 (Web) • 10.2.3.1 (Non-web document) • 11.2.3.1 (Open Functionality Software) • 11.2.3.1 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>2.4.1 Bypass Blocks (Level A)</p>	Supports	Terra Dotta provides an expandable and collapsible menu to navigate directly to content

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.4.1 (Web) • 10.2.4.1 (Non-web document) – Does not apply • 11.2.4.1 (Open Functionality Software) – Does not apply • 11.2.4.1 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-websoftware • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-webdocs 		<p>and bypass screens that are not relevant. The menus carry all appropriate aria tags.</p>
<p>2.4.2 Page Titled (Level A)</p>	<p>Supports</p>	<p>Terra Dotta uses the Title tag to provide a title to the page providing context to the user.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.4.2 (Web) • 10.2.4.2 (Non-web document) 		

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 11.2.4.2 (Open Functionality Software) - Does not apply • 11.2.4.2 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>2.4.3 Focus Order (Level A)</p>	<p>Supports</p>	<p>Terra Dotta ensures it meets this standard by</p>

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.4.3 (Web) • 10.2.4.3 (Non-web document) • 11.2.4.3 (Open Functionality Software) • 11.2.4.3 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<p>testing keyboard navigation of pages and confirming that the tab order is logical for a keyboard user.</p>
<p>2.4.4 Link Purpose (In Context) (Level A)</p>	<p>Supports</p>	<p>Terra Dotta supports this standard by using meaningful text in links. We also have user friendly text in the link describing it versus showing the direct url.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.4.4 (Web) • 10.2.4.4 (Non-web document) • 11.2.4.4 (Open Functionality Software) • 11.2.4.4 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (ProductDocs) • 12.2.4 (Support Docs) 		

Criteria	Conformance Level	Remarks and Explanations
<p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>2.5.1 Pointer Gestures (Level A 2.1 only)</p>	<p>Not applicable</p>	<p>For cases where we have a drag and drop file</p>

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.5.1 (Web) • 10.2.5.1 (Non-web document) • 11.2.5.1 (Open Functionality Software) • 11.2.5.1 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		<p>transfer, we provide an alternative option to select a file. We do not use any complex gestures.</p>
<p>2.5.2 Pointer Cancellation (Level A 2.1 only)</p>	<p>Supports</p>	<p>For cases, where we use drag and drop these actions can be canceled</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.5.2 (Web) • 10.2.5.2 (Non-web document) • 11.2.5.2 (Open Functionality Software) • 11.2.5.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p>2.5.3 Label in Name (Level A 2.1 only)</p>	<p>Supports</p>	<p>Terra Dotta supports this by having a visible label, or in cases where we use icons, the accessible name is visible in the hover over text.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.5.3 (Web) • 10.2.5.3 (Non-web document) • 11.2.5.3.1 (Open Functionality Software) • 11.2.5.3.2 (Closed Software) 		

Criteria	Conformance Level	Remarks and Explanations
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<ul style="list-style-type: none"> • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p>2.5.4 Motion Actuation (Level A 2.1 only)</p>	<p>Not applicable</p>	
<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.5.4 (Web) • 10.2.5.4 (Non-web document) • 11.2.5.4 (Open Functionality Software) • 11.2.5.4 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p>3.1.1 Language of Page (Level A)</p>	<p>Supports</p>	<p>The Terra Dotta uses the lang tag to communicate it is in “en-us” for all pages</p>
<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.3.1.1 (Web) • 10.3.1.1 (Non-web document) • 11.3.1.1.1 (Open Functionality Software) • 11.3.1.1.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>3.2.1 On Focus (Level A)</p>	<p>Supports</p>	<p>Terra Dotta meets this criterion by making sure that screen navigation/context are automatically triggered when receiving focus. Examples include:</p>

Also applies to: EN 301 549 Criteria • 9.3.2.1 (Web)		
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Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 10.3.2.1 (Non-web document) • 11.3.2.1 (Open Functionality Software) • 11.3.2.1 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<ol style="list-style-type: none"> 1. Menu structures require a click either from Mouse or Keyboard to trigger 2. Forms require a button click for submission
<p>3.2.2 On Input (Level A)</p> Also applies to: EN 301 549 Criteria <ul style="list-style-type: none"> • 9.3.2.2 (Web) • 10.3.2.2 (Non-web document) • 11.3.2.2 (Open Functionality Software) • 11.3.2.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Terra Dotta supports this criterion by providing submit buttons for all forms and does not automatically trigger opening of new windows without an explicit action from the user.
<p>3.3.1 Error Identification (Level A)</p>	Supports	Terra Dotta uses a mixture of techniques for error identification such as:

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.3.3.1 (Web) • 10.3.3.1 (Non-web document) • 11.3.3.1.1 (Open Functionality Software) • 11.3.3.1.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) 		<ol style="list-style-type: none"> 1. Front end validation with a prompt identifying what was incorrectly filled out on the form. 2. When server validation returns errors, they are presented to the user with a text description accessible to screen readers which describes any errors.
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Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>3.3.2 Labels or Instructions (Level A)</p>	<p>Supports</p>	<p>Terra Dotta supports this criterion through standard web techniques for forms such as:</p> <ol style="list-style-type: none"> 1. Use of label elements 2. Use of aria-label attributes
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.3.3.2 (Web) • 10.3.3.2 (Non-web document) • 11.3.3.2 (Open Functionality Software) • 11.3.3.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		

<p>4.1.1 Parsing (Level A)</p> <p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.4.1.1 (Web) • 10.4.1.1 (Non-web document) • 11.4.1.1.1 (Open Functionality Software) • 11.4.1.1.2 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	<p>Supports</p>	<p>Terra Dotta meets this criterion by adhering to the specifications including:</p> <ol style="list-style-type: none"> 1. Compliant HTML to spec 2. Use of unique id tags
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Criteria	Conformance Level	Remarks and Explanations
<p>4.1.2 Name, Role, Value (Level A)</p> <p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.4.1.2 (Web) • 10.4.1.2 (Non-web document) • 11.4.1.2.1 (Open Functionality Software) • 11.4.1.2.2 (Closed Software) – Notrequired • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	<p>Supports</p>	<p>Terra Dotta meets this criterion through standard web techniques such as:</p> <ol style="list-style-type: none"> 1. Use of aria-label for form fields 2. Use of aria-labelledby for complex tables labels 3. Use of label elements associate labels with fields/controls

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)	Not Applicable	This is not applicable to Terra Dotta software.
Also applies to: EN 301 549 Criteria <ul style="list-style-type: none"> • 9.1.2.4 (Web) • 10.1.2.4 (Non-web document) • 11.1.2.4 (Open Functionality Software) • 11.1.2.4 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) 		

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Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
1.2.5 Audio Description (Prerecorded) (Level AA)	Not Applicable	This is not applicable to our software.

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.2.5 (Web) • 10.1.2.5 (Non-web document) • 11.1.2.5 (Open Functionality Software) • 11.1.2.5 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>1.3.4 Orientation (Level AA 2.1 only)</p>	<p>Supports</p>	<p>Terra Dotta does not restrict its view to a particular orientation.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.3.4 (Web) • 10.1.3.4 (Non-web document) • 11.1.3.4 (Open Functionality Software) • 11.1.3.4 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p>1.3.5 Identify Input Purpose (Level AA 2.1 only)</p>	<p>Supports</p>	<p>Terra Dotta has added autocomplete types on some key fields in the solution.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.3.5 (Web) • 10.1.3.5 (Non-web document) • 11.1.3.5.1 (Open Functionality Software) 		

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 11.1.3.5.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 – Does not apply		
1.4.3 Contrast (Minimum) (Level AA)	Supports	Terra Dotta meets this criterion by ensuring our application pages meet the standards for contrast. We rely on automated tools to verify this.
Also applies to: EN 301 549 Criteria <ul style="list-style-type: none"> • 9.1.4.3 (Web) • 10.1.4.3 (Non-web document) • 11.1.4.3 (Open Functionality Software) • 11.1.4.3 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
1.4.4 Resize text (Level AA)	Supports	Terra Dotta uses standard web techniques in defining font sizes so that they support resizing, techniques include: <ol style="list-style-type: none"> 1. Using named font sizes 2. Specifying font sizes in em units We use bootstrap css styles to ensure appropriate resizing.

<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.4.4 (Web) • 10.1.4.4 (Non-web document) • 11.1.4.4.1 (Open Functionality Software) • 11.1.4.4.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
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Criteria	Conformance Level	Remarks and Explanations
<p>1.4.5 Images of Text (Level AA)</p>	<p>Not Applicable</p>	
<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.4.5 (Web) • 10.1.4.5 (Non-web document) • 11.1.4.5.1 (Open Functionality Software) • 11.1.4.5.2 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		

<p>1.4.10 Reflow (Level AA 2.1 only)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.4.10 (Web) • 10.1.4.10 (Non-web document) • 11.1.4.10 (Open Functionality Software) • 11.1.4.10 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>	Supports	Terra Dotta leverages a responsive design and CSS techniques to ensure there is not both horizontal and vertical scrolling required on pages.
<p>1.4.11 Non-text Contrast (Level AA 2.1 only)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.4.11 (Web) • 10.1.4.11 (Non-web document) • 11.1.4.11 (Open Functionality Software) • 11.1.4.11 (Closed Software) • 11.8.2 (Authoring Tool) 	Supports	Terra Dotta meets this criterion by ensuring our application pages meet the standards for contrast. We rely on automated tools to verify this.

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p>1.4.12 Text Spacing (Level AA 2.1 only)</p>	Supports	Terra Dotta meets this criterion by ensuring our application pages meet the standards for spacing. We rely on automated tools to verify this.

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.4.12 (Web) • 10.1.4.12 (Non-web document) • 11.1.4.12 (Open Functionality Software) • 11.1.4.12 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p>1.4.13 Content on Hover or Focus (Level AA 2.1 only)</p>	<p>Supports</p>	<p>Terra Dotta leverages the aria role of tooltip for hover over text.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.4.13 (Web) • 10.1.4.13 (Non-web document) • 11.1.4.13 (Open Functionality Software) • 11.1.4.13 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p>2.4.5 Multiple Ways (Level AA)</p>	<p>Supports</p>	<p>Terra Dotta supports this criterion by having a menu that can navigate to all parts of the site and having search functions available for large lists so the user is not required to navigate through them.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.4.5 (Web) • 10.2.4.5 (Non-web document) – Does not apply • 11.2.4.5 (Open Functionality Software) – Does not apply • 11.2.4.5 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) 		

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-websoftware • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-webdocs 		
2.4.6 Headings and Labels (Level AA)	Supports	Terra Dotta meets this criterion by using section headings on pages when the content is broken up into multiple sections of content.
Also applies to: EN 301 549 Criteria <ul style="list-style-type: none"> • 9.2.4.6 (Web) • 10.2.4.6 (Non-web document) • 11.2.4.6 (Open Functionality Software) • 11.2.4.6 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
2.4.7 Focus Visible (Level AA)	Supports	Terra Dotta supports this criterion by the use of the default focus indicator in the browser.

<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.2.4.7 (Web) • 10.2.4.7 (Non-web document) • 11.2.4.7 (Open Functionality Software) • 11.2.4.7 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) 		
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Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 602.3 (Support Docs) 		
<p>3.1.2 Language of Parts (Level AA)</p> <p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.3.1.2 (Web) • 10.3.1.2 (Non-web document) • 11.3.1.2 (Open Functionality Software) – Does not apply • 11.3.1.2 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	<p>Not Applicable</p>	

<p>3.2.3 Consistent Navigation (Level AA)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.3.2.3 (Web) • 10.3.2.3 (Non-web document) – Does not apply • 11.3.2.3 (Open Functionality Software) – Does not apply • 11.3.2.3 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-websoftware • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-webdocs 	Supports	Terra Dotta meets this criterion through the use of a standard page template which includes navigation to all parts of the site.
<p>3.2.4 Consistent Identification (Level AA)</p> <p>Also applies to: EN 301 549 Criteria</p>	Supports	

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 9.3.2.4 (Web) • 10.3.2.4 (Non-web document) – Does not apply • 11.3.2.4 (Open Functionality Software) – Does not apply • 11.3.2.4 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-websoftware • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-webdocs 		<p>Terra Dotta supports this criterion through consistent use of icons throughout the application and having them appropriately labeled. For example:</p> <ol style="list-style-type: none"> 1. A Disk Icon for save 2. A checkmark for completed
<p>3.3.3 Error Suggestion (Level AA)</p>	Supports	Terra Dotta supports this criterion

<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.3.3.3 (Web) • 10.3.3.3 (Non-web document) • 11.3.3.3 (Open Functionality Software) • 11.3.3.3 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<p>through standard web techniques such as:</p> <ol style="list-style-type: none"> 1. For limited domain values, the use of drops down selections to ensure appropriate selections 2. Client Side Error validation to check forms before submission
<p>3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)</p>	<p>Supports</p>	<p>Terra Dotta supports this criterion by ensuring any time a submission is final, it is validated before submission. In some cases, applications can be resubmitted.</p>
<p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.3.3.4 (Web) • 10.3.3.4 (Non-web document) • 11.3.3.4 (Open Functionality Software) • 11.3.3.4 (Closed Software) • 11.8.2 (Authoring Tool) 		

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p>4.1.3 Status Messages (Level AA 2.1 only)</p>	<p>Supports</p>	<p>Terra Dotta uses standard screen regions for</p>

<p>Also applies to:</p> <p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.4.1.3 (Web) • 10.4.1.3 (Non-web document) • 11.4.1.3 (Open Functionality Software) • 11.4.1.3 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		<p>Warnings and Errors that are appropriately labeled for screen readers. On errors, the details of what needs to be corrected are included in those regions</p>
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Revised Section 508 Report

Notes:

Chapter 3: [Functional Performance Criteria \(FPC\)](#)

Notes:

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Supports	Terra Dotta enables clients to meet this accessibility standard by making sure that our software is supported by screen readers. This is fundamentally accomplished through the use of aria tags and alt-text for any non-text-based

		information provided in the interface.
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302.2 With Limited Vision	Supports	Terra Dotta enables clients to meet this accessibility standard by providing alt-text for any non-text-based information provided in the interface and meets contrast-ratio standards for screen zooms of up to 200%.
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Criteria	Conformance Level	Remarks and Explanations
302.3 Without Perception of Color	Supports	Terra Dotta software does not rely on color or shape alone from an image/button/icon to convey meaning.
302.4 Without Hearing	Supports	As a web based application, Terra Dotta enables clients to meet this accessibility standard by not having any reliance on audio or video. If clients add this to they are able to embed or provide video or audio content that includes closed captioning.
302.5 With Limited Hearing	Supports	As a web based application, Terra Dotta enables clients to meet this accessibility standard by not having any reliance on audio or video. If clients add this to they are able to embed or provide video or audio content that includes closed captioning.
302.6 Without Speech	Not Applicable	Terra Dotta software does not rely on speech input for any data entry.

302.7 With Limited Manipulation	Supports	Terra Dotta software is browser based and can be used through keyboard navigation. For areas, where there is drag and drop we provide alternative approaches.
302.8 With Limited Reach and Strength	Supports	Terra Dotta software is browser based and can be operated through Keyboard navigation.
302.9 With Limited Language, Cognitive, and Learning Abilities	Supports	Terra Dotta enables clients to meet this accessibility standard by providing specific requirements to users with limited language, cognitive or learning abilities. The software does not rely on one method or type of information delivery.

Chapter 5: [Software](#)

Notes:

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Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.x section	See information in WCAG 2.x section
502 Interoperability with Assistive Technology	Heading cell – no response required	Heading cell – no response required
502.2.1 User Control of Accessibility Features	Conforms	Software operates in browser, so we allow all browser-enabled features to control accessibility.
502.2.2 No Disruption of Accessibility Features	Conforms	We use standard browser technology that enables the use of accessibility features without disruption.
502.3 Accessibility Services	Heading cell – no response required	Heading cell – no response required
502.3.1 Object Information	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.2 Modification of Object Information	N/A	Terra Dotta is a web-based solution, not a platform.

Criteria	Conformance Level	Remarks and Explanations
502.3.3 Row, Column, and Headers	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.4 Values	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.5 Modification of Values	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.6 Label Relationships	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.7 Hierarchical Relationships	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.8 Text	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.9 Modification of Text	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.10 List of Actions	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.11 Actions on Objects	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.12 Focus Cursor	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.13 Modification of Focus Cursor	N/A	Terra Dotta is a web-based solution, not a platform.
502.3.14 Event Notification	N/A	Terra Dotta is a web-based solution, not a platform.

502.4 Platform Accessibility Features	N/A	Terra Dotta is a web-based solution, not a platform.
503 Applications	Heading cell – no response required	Heading cell – no response required
503.2 User Preferences	N/A	Terra Dotta is a web-based solution, not a platform.
503.3 Alternative User Interfaces	N/A	Terra Dotta is a web-based solution, not a platform.
503.4 User Controls for Captions and Audio Description	Heading cell – no response required	Heading cell – no response required

Criteria	Conformance Level	Remarks and Explanations
503.4.1 Caption Controls	N/A	Not delivered out of the box in the Terra Dotta solution.
503.4.2 Audio Description Controls	N/A	Not delivered out of the box in the Terra Dotta solution.
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
	See WCAG 2.x section	See information in WCAG 2.x section
504.2 Content Creation or Editing (if not authoring tool, enter “not applicable”)		
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Conforms	Enables client to support accessibility requirements.
504.2.2 PDF Export	Conforms	Enables client to support accessibility requirements.
504.3 Prompts	Conforms	Enables client to support accessibility requirements.

504.4 Templates	N/A	
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Chapter 6: [Support Documentation and Services](#)

Notes:

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required
602.2 Accessibility and Compatibility Features	Supports	Accessibility features are provided through the user web browser. Documentation may be referenced through the applicable browser.
602.3 Electronic Support Documentation	See WCAG 2.x section	See information in WCAG 2.x section
602.4 Alternate Formats for Non-Electronic Support Documentation	N/A	Terra Dotta does not provide support documentation in non-electronic formats.
603 Support Services	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Supports	Accessibility features are provided through the user web browser. Documentation may be

Criteria	Conformance Level	Remarks and Explanations
		referenced through the applicable browser.
603.3 Accommodation of Communication Needs	Supports	Terra Dotta’s support services can be handled via phone or through the web, allowing for suitable alternatives for those with disabilities.